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<th>Time Return</th>
<th>Activity</th>
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**LODGING**

1. Room
2. Incidentals

**MEALS**

3. Breakfast
4. Lunch
5. Dinner

**TRAVEL**

6. Common Carrier
7. Airporter
8. Personal Car
9. Parking
10. Bridge Tolls

**MISCELLANEOUS**

11. Taxi cabs
12. Tele/telegrams
13. Other (explain)

**Signature**

I hereby certify that this is a true statement of travel expenses incurred by me in accordance with the current travel expense policy of the Association during the period of this claim, that all items shown were for official business of the Association, and that no expenses herein were received or paid from any other source.

**Total expense this page**

**Total on attached pages**

**Grand total expenses**

**Balance Due**

- Member $ -
- CSR $ -

**APPROVED**

**NOTE:** Original to be provided to Chapter Treasurer with Receipts attached; Retain Copies